



Wood Buffalo  
TRIBUNALS

## Subdivision and Development Appeal Board

Conducted Electronically via Microsoft Teams

March 17, 2022  
6:30 p.m.

### Agenda

#### Public Participation for March 17, 2022 Subdivision and Development Appeal Board Meeting

The Subdivision and Development Appeal Board (“The Board”) will be conducting the March 17, 2022 Meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of virtual participation via MS Teams or by submitting their delegation comments by email.
- To participate virtually via MS Teams:
  - Anyone wishing to speak via MS Teams to an item on the March 17, 2022 Board Meeting Agenda must pre-register by 4:00 p.m. on March 16, 2022.
  - To register to speak via MS Teams, please email [sdab@rmwb.ca](mailto:sdab@rmwb.ca) or call 780-743-7001 with your name, your phone number and an email address that you can be reached at prior to and during the meeting.
  - You must provide the name of the agenda item that you wish to speak to.
  - All registrants will be emailed the details on how to participate prior to the start of the meeting.
  - Each registrant will be given a maximum of **5 minutes** to address the Board.
- To make a written submission as a delegation before or during the live meeting:
  - Please email [sdab@rmwb.ca](mailto:sdab@rmwb.ca)
  - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
  - All written submissions are public and will be included in the Board Meeting Agenda Package as part of public record.

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- 1. Call to Order**
- 2. Confirmation of Agenda**
- 3. Confirmation of Proceedings**
  - i. November 18, 2021 Record of Proceedings
- 4. Appointment of Chair and Vice-Chair**
- 5. 2022 Meeting Schedule**
- 6. Code of Conduct Declaration**

**Adjournment**

**Record of proceedings of the Subdivision and Development Appeal Board Hearing conducted Electronically via Microsoft Teams, in Fort McMurray, Alberta on November 18, 2021.**

**PRESENT:**

A. McKenzie, Chair  
K. Carruthers  
T. Tupper

**Administration:**

H. Fredeen, Clerk, Subdivision and Development Appeal Board  
S. Soutter, Manager, Legislative Services

**1. CALL TO ORDER:**

Chair A. McKenzie, called the meeting to order at 6:35 p.m.

**2. AGENDA**

*Moved by K. Carruthers*

THAT the Agenda be adopted as presented.

***CARRIED UNANIMOUSLY***

**3. CONFIRMATION OF PROCEEDINGS**

*Moved by T. Tupper*

THAT the written Record of Proceedings of the meeting held September 23, 2021, be accepted, as presented.

***CARRIED UNANIMOUSLY***

**4. OTHER BUSINESS**

**4.1 SDAB FILE NO. 2021-004**

APPLICATION No.:	<b>2021-DP-00345</b>
DEVELOPMENT:	<b>Accessory Building (Garage 4.87m x 9.75m)</b>
LAND USE DESIGNATION:	<b>RMH-2 Small Zero Lot Line Manufactured Home Residential District</b>
LEGAL DESCRIPTION:	<b>Unit 747, Plan 992 4071</b>
CIVIC ADDRESS:	<b>176 Greenwich Lane</b>

**PRESENT:**

**For the Appellant:**

Darrin Erwin

**For the Respondent:**

T. Tester, Supervisor, Development Control, Regional Municipality of Wood Buffalo

E. Biolley-Villalobos, Development Officer

C. Goodheart, Municipal Legal Counsel

Following the introduction of the 3-member panel, Chair A. McKenzie confirmed with the parties in attendance that there were no further objections to the constitution of the panel.

There were no preliminary matters raised.

The merit hearing proceeded with submissions made by all parties.

*Moved by K. Carruthers*

THAT the Board move in Camera.

***CARRIED UNANIMOUSLY***

The Board met in camera from 7:38 p.m. to 7:55 p.m.

*Moved by T. Tupper*

THAT the hearing resume in public.

***CARRIED UNANIMOUSLY***

Upon conclusion, Chair A. McKenzie confirmed with the parties that a fair opportunity was offered to present their evidence.

*Moved by K. Carruthers*

THAT the Appeal Hearing for SDAB 2021-004 be closed.

***CARRIED UNANIMOUSLY***

**Adjournment**

The meeting concluded at 8:23 p.m.